



Support Email: [support@aimexperts.zendesk.com](mailto:support@aimexperts.zendesk.com)

Easily and securely transfer your inventory from Reynolds & Reynolds to AIM Experts and begin the process of enhancing your inventory!

The setup is simple, contact your **Reynolds Account Representative** and let them know that you would like to set up an AVID account. They will begin the setup process by contacting their support channels and supply you with the login information that is required.

Should you not know who you're account representative is, please call:  
**1 (800) 661 - 8600** - extension: **#1** - Software & **#1** - Accounting and Sales.  
They will be able to assist you and make the setup as seamless as possible.

Fill out this form in advance to speed up the setup process. [Click here.](#)

Once the AVID account is setup, their support team will send you two separate emails for security purposes. These emails will contain the *Username*, *FTP site* and your *Case Sensitive Password*.

- AIM will need the login credentials to access the inventory contained on this FTP website.
- AIM will also need to know which Status' you wish to advertise.
- Please provide the status numbers for both NEW and USED inventory.
  - Specify if you would like "*In Transit, Pending Deals, etc*" by listing the status number in the Username email.
- We will send you a list of your inventory to verify that the data we are collecting is correct and accurate.

\*\*\* Please verify these Data Checks as soon as possible, as we will need your authorization before sending the inventory to your listings.